

Privacy Policy Statement

Pursuant to Art. 13 of Regulation (EU) 679/2016 (General Data Protection Regulation), we inform you that, as a 'Data Subject', you have the right to receive the following information concerning the personal data that the Data Controller will be able to process as part of the activities to implement the Joint Protocol on Covid phase 2.

Who will process my personal data?

Data controller	Contact point
University of Trieste	rettore@units.it
Legal seat: Piazzale Europa, 1	

Data Protection Officer (DPO)	dpo@units.it
	The Data Controller relies on the DPO to give advice on issues regarding the Data Subjects' exercise of right.

Briefly....	Why?	Data are collected in order to prevent the Covid-19 contagion and to protect the safety of people accessing the university facilities.
	How?	Data are processed by paper records and IT equipment.
	When?	From 11 May 2020 until the end of the current health emergency. If recommended by the Ministry of Health or the local health authority or other designated body, data may be kept even afterwards for possible epidemiological investigations. They may also be kept in order to confirm that all the measures provided by the University in compliance with the Health Protocol have been implemented.
	To whom?	Data are processed by the University of Trieste. Upon request, they may be transmitted to other authorized parties, such as the Ministry of Health, the local health authority or other designated body, for possible epidemiological investigations. If the person concerned is found to have contracted Covid-19, the data may be communicated to third parties (e.g. the medical practitioner in charge of the case)
	Where?	The data processing does not entail data transfer outside the EU.

Why are my personal data processed?

1

Personal data are processed only to a limited extent and proportionally to the following purposes.

Briefly....

Data are collected in order to prevent Covid-19 infection, and to protect the safety of people accessing the university facilities.

Data processing purpose

Legal base

Prevention of the Covid-19 contagion and safeguard of the safety of people accessing the university facilities.

Art. 6 (1, c and e) (on legal obligation to which the data holder is subject, on public interest or on the exercise of public authority and public interest) with the exception of the data processing of special categories pursuant to Art. 9 (2, b and g) (on obligations and specific rights of the data holder and on relevant public interest) of Regulation (EU) 679/2016, in accordance with the provisions of Art. 2 (6) of the Code on personal data protection (Italian Legislative Decree No. 196/03)

What happens if I refuse to give my data?

Refusing to provide the requested data prevents you to access the premises of the company. False certification or failure to comply with the obligation to make further declarations may result in criminal sanctions as well as in liability pursuant to the Italian Legislative Decree No. 81/2008.

How are my personal data processed?

2

Find below the methods and logics of personal data processing.

Briefly

Data are processed by paper records and IT equipment.

To process data, the Data Controller relies on authorised people, who are trained and advised on the precautions to be taken in order to ensure confidentiality, integrity and availability of personal data. Some positions, such as internal managers, have specific tasks to guarantee information security and personal data protection.

For how long can my data be kept?

3

Data must be stored for the shortest time possible and only for the indicated reasons.

Briefly....

Information will be stored until the end of the health emergency. If recommended by the Ministry of Health or the local health authority or other designated body, data may be kept even afterwards for possible epidemiological investigations. They may also be kept in order to confirm that all the measures provided by the University in compliance with the Health Protocol have been implemented.

Who is enabled to process my personal data?

4

Briefly....

Data will be processed by the person in charge of the office of the Data Subject (Head of Department, Manager or Head of Office), by the reference person of the specific activity to be carried out in the premises of the university (PhD coordinator, thesis advisor, scientific coordinator) and by IT staff in charge of managing the necessary IT applications.

- **Communication** of data to other Data Controllers and their **dissemination** are based on specific legal obligations and also on the aim to perform tasks carried out in the public interest. When data must be processed for **public interest** or **institutional necessities**, if no legal obligation subsists, the Data Protection Authority is notified before the communication of the data.

Where are my personal data processed?

5



Briefly....

The data process is carried out within the University premises.

Who gave you my personal data?

6

Personal data are provided by the Data Subject.

What are my rights?

7


In accordance with Art. 15-22 of the GDPR the Data Subject has following rights:

Right of access to personal data	Data Subjects may obtain confirmation and information on their personal data processing.
Right of rectification	Data Subjects can request the rectification of incorrect or incomplete data.
Right of erasure	In case of legal provisions, erasure of data may be requested.
Limitation of processing	In case of legal provisions, limitation of data processing may be requested.
Right to data portability	Data Subjects have the right to receive their personal data in a structured, commonly-used and machine-readable format, when the data provided them are processed by automated means and with their consent or on the basis of a contract.
	The right shall not apply to processing necessary for the performance of a task carried out in the public interest or in the exercise of official authority or in compliance of legal obligations.

Right to object to processing	For particular reasons, Data Subjects have the right to object to the processing of their data for the performance of a task carried out in the public interest or in the exercise of official authority or in compliance of legal obligations.
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When the processing is based on consent, you have the right to withdraw your consent at any time.

How can I exercise my rights?	To exercise your rights, please contact the Data Controller at the following contact point: emergenzacovid@units.it
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You have the right to lodge a complaint with the Personal Data Protection Authority [Italian supervisory authority]	 https://bit.ly/2w1mciS
	You also have the right to lodge a complaint with the supervisory authority of the Member State in which you reside or you regularly work.

How can I get more information?

	You can send an email to the following address: emergenzacovid@units.it
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