

1. Web section students>>Payments>>invoice details

The University of Trieste has introduced the PagoPA® service, a new way for individuals and companies to make payments to public sector bodies and service providers.

- By selecting the button 'Paga con PagoPA' (Pay by PagoPA®), invoices can be paid immediately by bank transfer, credit/debit or prepaid card (even of a different bank), and various apps - the three means of payment provided by the Providers of Payment Services (PSP) that have joined PagoPA®. Choose the preferred means of payment on the PSP's webpage.
- By selecting the button 'Stampa Avviso per PagoPA' (Print Notice for PagoPA®), delayed payment can be made by printing the Notice of Payment PagoPA®. The means of payment by Notice are indicated on the form.

For further details on PagoPA® and the list of participating organisations and PSPs, see the Digital Italia Agency webpage: www.agid.gov.it.



L'Università degli Studi di Trieste ha attivato il servizio PagoPA®, il nuovo nodo dei pagamenti che consente a tutti i cittadini e imprese di effettuare qualsiasi pagamento verso le pubbliche amministrazioni e i gestori di servizi di pubblica utilità.

- Selezionando il pulsante **Paga con PagoPA** è possibile procedere con il pagamento immediato della fattura scegliendo una tra le modalità rese disponibili dai PSP, i Prestatori di Servizi di Pagamento che hanno aderito a PagoPA®, quali il bonifico bancario, carta di credito/debito o prepagata (anche emessa da altro istituto), app e altre modalità di pagamento. Nelle pagine web del PSP utilizzare i pulsanti di navigazione messi a disposizione dal PSP stesso;
- Selezionando invece il pulsante **Stampa Avviso per PagoPA** è possibile effettuare il pagamento differito della fattura procedendo con la stampa dell'avviso di pagamento PagoPA®. Le modalità di pagamento mediante avviso sono indicate sul modulo stesso.

Sul sito dell'Agenzia per l'Italia Digitale www.agid.gov.it maggiori info su PagoPA® e l'elenco degli Enti e PSP aderenti.

2. Text of email sent periodically to

Subject: Payment by PagoPA®

Dear Student

The University of Trieste has introduced the PagoPA® service, a new way for individuals (not just students) and companies to make fully digital payments to public sector bodies and service providers.

Users of the system can:

- Choose the payment service provider
- Choose the means of payment
- Choose the payment channel
- Check in advance the maximum costs of the service
- Ensure the correct amount is paid
- Receive immediate proof of payment

The system allows public sector bodies:

- to speed up receipt of payments with real time acknowledgment, so ensuring reliable and automatic registration of payment
- to reduce costs and optimise development time for new online applications
- to eliminate the need to stipulate specific agreements with individual Providers of Payment Services

In the Payments section of the units.it website, the University has therefore introduced the PagoPA® service, which should be used as follows:

- *By selecting the button 'Paga con PagoPA' (Pay by PagoPA®), invoices can be paid immediately by bank transfer, credit/debit or prepaid card (even of a different bank), and various apps - the three means of payment provided by the Providers of Payment Services (PSP) that have joined PagoPA®. Choose the preferred means of payment on the PSP's webpage.*
- *By selecting the button 'Stampa Avviso per PagoPA' (Print Notice for PagoPA®), delayed payment can be made by printing the Notice of Payment PagoPA®. The means of payment by Notice are indicated on the form.*

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Do not use means of payment other than those provided in the Payments section of the units.it website. Payment of university fees through the agreed channels allows the University to register all payments quickly and automatically.

Thank you for your collaboration

University of Trieste