



TUTORIAL ONLINE APPLICATION

To access the ONLINE SERVICES go to <http://www2.units.it/immatricolazioni/dottorati> online". If you have been enrolled at the University of Trieste, log in directly and go to 2.1 of this tutorial. Otherwise, register here.

UNIVERSITÀ  
DEGLI STUDI DI TRIESTE

ATENEO | STUDENTI | DIDATTICA | RICERCA | IMPRESE | INTERNATIONAL

Ammissioni 2015/2016

Procedure domanda di ammissione Dottorati di ricerca - in prosecuzione dell'art. 4 del Bando  
Online application procedure for Doctorates (2015/2016)

Una guida alla procedura online di iscrizione al dottorato, parte integrante del Bando, è presente qui. Il candidato è tenuto a prenderne visione. Ricordati che devi essere in possesso di tutti i requisiti richiesti dal Bando, pena l'esclusione dalla graduatoria. L'ammissione va effettuata entro le ore 13.00 (ora italiana) del giorno 30 luglio 2015. Eventuali comunicazioni saranno inviate al domicilio o all'indirizzo email indicato in fase di registrazione. L'Amministrazione universitaria non assume alcuna responsabilità in caso di mancato recapito di comunicazioni, a causa di informazioni non corrette inserite dal candidato, né per eventuali disguidi telematici non imputabili all'Amministrazione stessa. L'accesso all'area privata non è possibile da browser Safari (5.1.x , 6 e 7)

Please find the guide to online registration to the PhD here.  
You have to read it before proceeding, as it is an essential part of the Admission Announcement.  
Remember that you have to meet all the requirements, otherwise you will be excluded from the merit list.  
Online applications must be completed within 30 July 2015 before 1:00 pm (Italian time).  
If necessary, you will be contacted at the address and/or email account you have provided in the application procedure.  
The University of Trieste is not to be held responsible or liable if you have entered incorrect information or for technical failures or IT faults that have not been caused by the Administration.  
It is not possible to access the private section via Safari (5.1.x , 6 e 7)

Se sei GIÀ iscritto all'Università di Trieste o lo sei stato in passato  
*If you are already enrolled at the University of Trieste, or you have been in the past*

Se non ti sei MAI registrato/iscritto all'Università di Trieste  
*If you have NEVER been a student of the University of Trieste*

Informazioni aggiornate al: 25.5.2015 alle ore 09:49

©2009 University of Trieste - Contact: Webmaster - Immatricolazioni - pagina curata da: Segreteria Dottorati di ricerca - mappa sito - dove siamo - Privacy  
Piazzale Europa,1 34127 Trieste, Italia - Tel. +39 040.558.7111 - P.IVA 00211830328 - C.F. 80013890324 - P.E.C.: ateneo@pec.units.it

1.1 HOW to REGISTER: click on **Registration** and enter the requested data. At the end of the procedure you will receive your access credentials by email. (If you have already registered on the University website please go directly to 2.1 and login)

UNIVERSITÀ  
DEGLI STUDI DI TRIESTE

Servizi on line

HOME

HOME

Guest

- Reservated area
- Registration
- Login
- Forgotten password

Study Guide (ESSE3)

This section provides information about study programmes and lets you access ESSE3, the online environment of the University of Trieste where students can manage their personal information and find further details about programmes and courses.

Please note:  
An ESSE3 session expires after 15 minutes of inactivity.  
You may restart navigation in ESSE3 by reloading the page.

About the University

- Location
- Organisation

1.2 Click on **WEB Registration** and proceed

**WEB Registration**

By registering, users who are not enrolled in the university have access to university services (registration to admission exams, enrolment, self-evaluation tests, registration to ECDL exams for externals) or to student services of the ARDISS (DOL-online applications for academic benefits). In the following pages you will be able to proceed with registration to the website. Following registration you will be given a username and password with which you can access the system so as to modify your personal details and access the services.  
**DONT FORGET TO WRITE DOWN OR PRINT OUT YOUR USERNAME AND PASSWORD!**  
 You can see the information you will be asked in the table below. Before continuing, we would like you to view the notice for students who need to register (according to article 13 of the Italian Decree-Law no. 196 of 2003) [Read the notice](#)

Activity	Step	Info	Status
A - Web Registration			
	Personal Details		
	Home Address		
	Current Address		
	Contact Details		
	Summary User Registration		
	Summary Login Details		

[WEB Registration](#)

**Key:** [Hide details](#)

- Information
- This step is currently open or you are still working on it
- This step is blocked and will become active when the previous steps have been completed
- Step completed successfully

1.3 enter the personal details and select **Next**  
 NB: name and surname must match with those of the identity document. Please check carefully the fiscal/tax code. Foreign applicants who do not have a fiscal code can confirm the code calculated by the system

**Registration: Personal Details**

On this page you will find the form for the entry or modification of the user's personal data and place of birth. Once all personal data is entered, click on continue to have your Italian fiscal code calculated.

**Personal Details**

Name\*

Surname\*

Date of birth\*  (dd/mm/yyyy)

Gender\*  Male  Female

Nationality\* ITALY

Country of birth\* ITALY

Province of birth\*

Municipality/Town of birth\*

Italian fiscal code\*  (if the fiscal code is unknown, it will be calculated automatically when you click 'Next')

[Back](#) [Next](#)

1.4 Please enter the address and select **Next**

PLEASE NOTE:

- The validity start date must be January 1, 2016.
- Use the complete zip code

UNIVERSITÀ DEGLI STUDI DI TRIESTE | Servizi on line

HOME

Guest

**Registration: Permanent home address**

Here you can insert or modify your permanent home address.

Permanent home address

Country\* ITALY

Province\* Select a province if in Italy

Municipality/ Town\* Select a municipality if in Italy

Postcode (CAP)\* if in Italy

Hamlet

Address\* (street, place)

House Number\*

Start date of residence at this address\* (gg/mm/aaaa)

Phone

Current address is the same as permanent home address\*  Yes  No

Back Next

Key

\* This information is mandatory

Check List

1.5 Enter your mailing address, read the notice carefully, and select **Next**

UNIVERSITÀ DEGLI STUDI DI TRIESTE | Servizi on line

HOME

Guest

**Registration: Mailing address**

Here you can insert or modify your mailing address. PLEASE NOTE Documents can be sent only within Italy (excluding residents in San Marino)

Addresses

Address for documents to be sent to\*  Permanent home address  Current address

Email\*

FAX

International country code

International country code (international country code - number)

Mobile phone Max. 13 numbers

I declare to have read the notice according to section 13 of the Italian Legislative Decree 196/2003.\*  y  n

In accordance with the Italian Legislative Decree 196/2003, I consent to the possible disclosure of my personal data, on behalf of the University or the M.I.U.R (Ministry of Education, Universities and Research), to agencies and companies that deal with admission exams, aptitude tests, competitive exams or any other test or exam necessary to be enrolled. I am aware that, in case of denial of the consent, I will not be allowed to take the above mentioned tests and exams.\*  y  n

In accordance with the Italian Legislative Decree 196/2003, I consent to the possible disclosure of my personal data and my CV to agencies and companies for job opportunities.\*  y  n

Back Next

## 1.6 Check the data entered and select

**Confirm**

**Guest**

**Registration: Summary of registration**  
Here you will find the summary of the information you have entered.

**Personal details**

Name	NAME
Surname	SURNAME
Gender	Female
Date of birth	01/01/1980
Nationality	GREECE
Country of birth	GREECE
Town	Athene
Italian fiscal code	SRHNMA80A41Z115N

[Change personal details Use this link to change your personal details](#)

**Permanent home address**

Country	ITALY
Province	Trieste (TS)
Municipality/town	Trieste
Postcode	34100
Hamlet	
Address	Street
House Number	1
Data inizio validità indirizzo residenza	01/01/2015
Telephone	
Current and permanent home address are the same	Y

[Change permanent home address Use this link to change your permanent home address](#)

**Addresses**

Address for documents to be sent to	Permanent home address
Email	name.surname@domain.com
Mobile phone	
I declare to have received and read the notice according to section 13 of the Italian Legislative Decree 196/2003.	Yes
In accordance with the Italian Legislative Decree 196/2003, I consent to the possible disclosure of my personal data, on behalf of the University or the M.I.U.R (Ministry of Education, Universities and Research), to agencies and companies that deal with admission exams, aptitude tests, competitive exams or any other test or exams necessary to be enrolled. I am aware that, in case of denial of the consent, I will not be allowed to take the above mentioned tests and exams.	Yes
In accordance with the Italian Legislative Decree 196/2003, I consent to the possible disclosure of my personal data and my CV to agencies and companies for job opportunities.	Yes

[Change mailing addresses Use this link to change your mailing addresses](#)

[Back](#) [Confirm](#)

**Key**  
\* This information is mandatory  
Check List

## 1.7 **Print note** and **Login** again (the registration is complete)

**UNIVERSITÀ DEGLI STUDI DI TRIESTE** Servizi on line

**HOME**

**Guest**

**Registration: Registration completed**  
All required information has been correctly entered. To enter your Reserved Area it is necessary to log in by entering your username and password (see below) when required.

**Details for access**

Name	NAME
Surname	SURNAME
E-Mail	name.surname@domain.com
Username	s229462
Password	SAV/OD9US

**Login**

**Print note**

**Exit**

You will receive an email confirmation of your registration. PLEASE WRITE DOWN OR PRINT A NOTE OF YOUR USERNAME AND PASSWORD BY CLICKING ON "Print note" AS THESE DETAILS WILL NOT BE SENT TO YOU BY EMAIL. You will need your username and password to log in.

**Sicurezza di Windows**  
Il server units.esse3.pp.cineca.it all'indirizzo ESSE3 richiede un nome utente e una password.

Nome utente  
Password  
 Memorizza credenziali

**Key**  
\* This information is mandatory  
Check List

2.1 Click on **Login** and proceed

HOME

Guest

- > Reserved area
  - > Registration
  - > Login
  - > Forgotten password

- > About the University
  - Location
  - Organisation
  - Student Support
  - Student Regulations
  - Other University Regulations
  - Admission and Enrolment

- > Study Guide
  - Faculties/Departments
  - Study Programmes
- > Information for Students
  - Accommodation

Study Guide (ESSE3)

This section provides information about study programmes and lets you access ESSE3, the online environment of the University of Trieste where students can manage their personal information.

Please note:  
An ESSE3 session expires after 15 minutes of inactivity.  
You may restart navigation in ESSE3 by reloading the page.



2.2 Click on **Competitive Admission Exam** and proceed

HOME

Registered



- > Reserved area
  - > Logout
  - > Change password

- > Home
  - Personal Details
  - Choice of preferences
  - Canali tematici
  - Statement of invalidity
  - Enrolment
  - State Exams
  - Competitive Admission Exam
  - Assessment test
  - Tuition Fees/ISEE
  - Payments

> International mobility

- > About the University
  - Location
  - Organisation

Registered Users Area - Welcome NAME SURNAME

PLEASE NOTE: The following are the only online services currently fully available in English:

- Registration
- Competitive Admission Exam
- Tuition Fees / ISEE
- Payments
- Exam Booklet
- Certificates and Changes to Study Programme
- State Exams
- Choose Curriculum

For all other services please switch to the Italian version by logging out, going back to the home page and selecting the Italian flag.

We would like to remind you that the personal data you have provided will be processed exclusively for purposes related to your career as a student, in compliance with the provisions of the Personal Data Protection Act. You also note that you may exercise, at any time, the rights under Art. 7 of Italian Legislative Decree 30 June, No. 196, in particular, you have the right to know if and what personal data we hold about you and to request the blocking of the processing of data that violate the aforementioned law. To exercise any of these rights please contact us by writing to the following email address: [privacy@units.it](mailto:privacy@units.it)

Organisation of the Registered User Area

## Registration competitive admission exam

Registered



NAME SURNAME

## Reserved area

- > Logout
- > Change password

## Home

- Personal Details
- Choice of preferences
- Canali tematici
- Statement of invalidity
- Enrolment
- State Exams
- Competitive Admission Exam
- Assessment test
- Tuition Fees/ISEE
- Payments

## International mobility

## About the University

- Location
- Organisation
- Student Support
- Student Regulations
- Other University Regulations
- Admission and Enrolment

## Study Guide

- Faculties/Departments
- Study Programmes

## Information for Students

- Accommodation
- University Restaurants
- Services for Students with Special Needs
- Insurance
- Financial Support
- Tuition Fees and Waivers - Part-time work for students
- Student Registry
- Online Learning Environment
- International Mobility
- University Sports Centre
- Student Associations
- Work Placement Opportunities

## Registration competitive admission exam

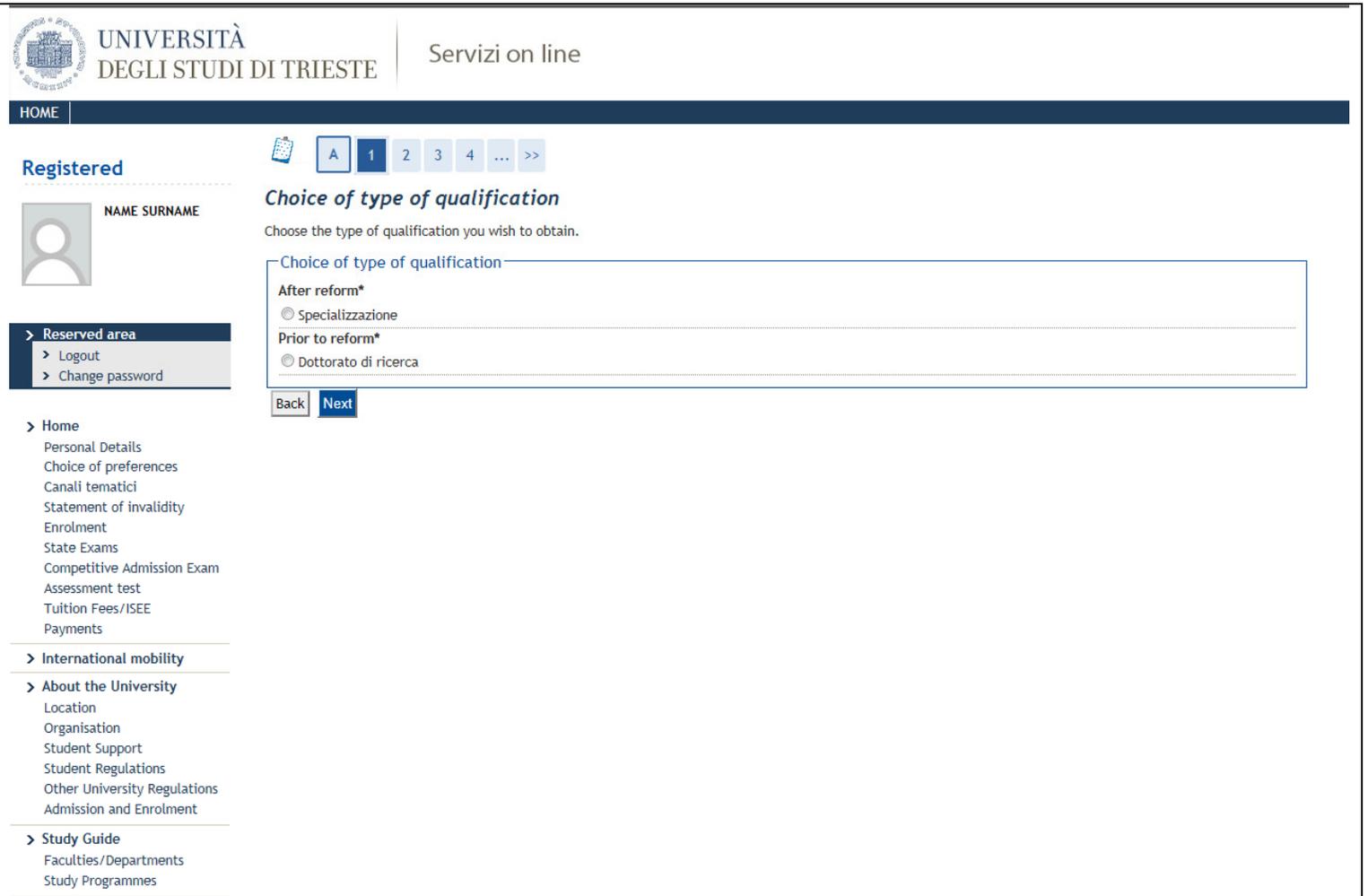
In the following pages you will be able to register for a competitive admission exam.

## Check List

Activity	Step	Info	Status
A - Choice of competitive exam			
	Choice of type of competitive exam		
	Choice of type of degree programme		
	Selection of competitive exam		
	Confirm		
B - Confirmation of registration for competitive exam			
	Preferences		
	Curriculum preference		
	Campus preference		
	Language preference		
	Study grant preferences		
	Choice of administrative category and disability aids		
	Choice of type of disability aid		
C - Qualifications for admission			
	Details of qualifications for admission		
D - Declaration of other possible qualifications for evaluation			
	Details of qualifications and documentation for evaluation		
	Confirm		
E - Questionnaires to fill in before your admission to the competitive exam can be confirmed.			
	Selection of questionnaire to fill in		
F - Azione per la scelta del turno di svolgimento della prova			
	Selezione della prova con turno		
G - Closing of process			
	Explicit confirmation		
	Confirm		

Registration competitive admission exam

2.4 Click on  Dottorato di ricerca and [Next](#)



UNIVERSITÀ DEGLI STUDI DI TRIESTE Servizi on line

HOME

Registered  [A](#) [1](#) [2](#) [3](#) [4](#) ... >>

**Choice of type of qualification**  
Choose the type of qualification you wish to obtain.

Choice of type of qualification

After reform\*

Specializzazione

Prior to reform\*

Dottorato di ricerca

[Back](#) [Next](#)

NAME SURNAME 

> Reserved area

- > Logout
- > Change password

> Home

- Personal Details
- Choice of preferences
- Canali tematici
- Statement of invalidity
- Enrolment
- State Exams
- Competitive Admission Exam
- Assessment test
- Tuition Fees/ISEE
- Payments

> International mobility

> About the University

- Location
- Organisation
- Student Support
- Student Regulations
- Other University Regulations
- Admission and Enrolment

> Study Guide

- Faculties/Departments
- Study Programmes

2.5 Click on  Doctoral Programme and [Next](#)



UNIVERSITÀ DEGLI STUDI DI TRIESTE Servizi on line

HOME

Registered  [A](#) [1](#) [2](#) [3](#) [4](#) ... >>

**Choice of degree programme**  
Choose the degree programme you would like to access.

Choice of degree programme

Prior to reform\*

Doctoral Programme

[Back](#) [Next](#)

NAME SURNAME 

> Reserved area

- > Logout
- > Change password

2.6 Choose among the list of the PhD available and select **Next**

UNIVERSITÀ DEGLI STUDI DI TRIESTE | Servizi on line

HOME

Registered

NAME SURNAME

> Reserved area

- > Logout
- > Change password

> Home

- Personal Details
- Choice of preferences
- Canali tematici

**List of competitive exams**

Choose the competitive exam you would like to register for.

Choice of competitive exam

Competitive exam\*

CONCORSO DOTTORATO IN "TEST" from 01/04/2015 to 30/06/2015 13:00

Detail

PHD04 - PHYSICS - Trieste

Back Next

2.7 **Confirm and proceed**

UNIVERSITÀ DEGLI STUDI DI TRIESTE | Servizi on line

HOME

Registered

NAME SURNAME

> Reserved area

- > Logout
- > Change password

> Home

- Personal Details
- Choice of preferences
- Canali tematici
- Statement of invalidity
- Enrolment
- State Exams
- Competitive Admission Exam

**Confirm choice of competitive exam**

Check whether the choices you have made are correct.

Competitive exam

Type of degree	Dottorato di ricerca
Type of programme	Doctoral Programme
Description	CONCORSO DOTTORATO IN "TEST"
Note	Scadenza consegna dei titoli: 30 giugno 2015 ore 13.00 (ora italiana). ATTENZIONE: controlla periodicamente la scheda di presentazione del dottorato per verificare eventuali modifiche del calendario prove. NOTA BENE: Le sole lettere di presentazione NON devono essere caricate dal candidato ma spedite dal sottoscrittore direttamente a dottorato.fisica@units.it. Absolute deadline for receiving qualifications/publications: 30 June at 13.00 pm (Italian time). - !WARNING: Dates and procedures may vary. Candidates are requested to check the attachments for possible changes in the scheduling of the exams. NOTE: The only letters of recommendation should NOT be loaded by the candidate but shipped directly from the subscriber to dottorato.fisica@units.it

Back Confirm and proceed

2.8 Choose the administrative category (place) from the drop-down menu and indicate if you have any disability. Then

click on **Next** to confirm

Check the categories of seats (places) available in the "admission sheet" (useful links).

NB: After the deadline for the applications candidates can no longer change the place selected

HOME

Registered



NAME SURNAME

> Reserved area

- > Logout
- > Change password

> Home

- Personal Details
- Choice of preferences
- Canali tematici
- Statement of invalidity
- Enrolment
- State Exams
- Competitive Admission Exam
- Assessment test
- Tuition Fees/ISEE
- Payments

> International mobility

> About the University

- Location
- Organisation
- Student Support
- Student Regulations
- Other University Regulations
- Admission and Enrolment

> Study Guide

- Faculties/Departments



Choose administrative category and disability aids

If applicable, choose your administrative category. If necessary, please request disability aid for the admission exam you are registering for.

Administrative category

Administrative category

Aids necessary to sit the exam

I request the aid in order to sit the exam (Law 104/92 and following amendments)  Yes  No

Kind of disability

Percentage of disability  The percentage has to be between 0 and 100

Annotations disability aid

Annotation max. 2000 characters

Useful links

- [ADMISSION ANNOUNCEMENT](#)
- [Scheda presentazione del dottorato](#)

Scheduled exams

Description	Type	Date	Time	Where
ASSESSMENT CRITERIA: qualifications				
written examination		22/09/2015	00:00	aula A - Dip. di Fisica - Via Valerio, 2 - TRIESTE
oral interview		29/09/2015	00:00	st. 131 - I piano - Dip. di Fisica - Via Valerio, 2 - TRIESTE
prova finale	Admission test			

Back **Next**

2.9 Insert the qualification that gives access to the Doctorate. Candidates who hold an Italian degree prior to the reform must select "option 1". Then click on **Proceed**

When the button "status of qualification" turns green it means that the system has accepted your qualifications.

PLEASE NOTE: undergraduate applicants who are enrolled in the University of Trieste must apply online for the degree conferment before applying for the Doctorate

HOME

**Registered**

NAME SURNAME

**> Reserved area**

- > Logout
- > Change password

**> Home**

- Personal Details
- Choice of preferences
- Canali tematici
- Statement of invalidity
- Enrolment
- State Exams
- Competitive Admission Exam
- Assessment test
- Tuition Fees/ISEE
- Payments

**> International mobility**

**> About the University**

- Location
- Organisation
- Student Support
- Student Regulations
- Other University Regulations
- Admission and Enrolment

**> Study Guide**

- Faculties/Departments
- Study Programmes

**> Information for Students**

- Accommodation
- University Restaurants
- Services for Students with Special Needs
- Insurance
- Financial Support
- Tuition Fees and Waivers -

**Details of required qualifications**

To proceed please insert the qualifications you hold. First enter mandatory qualifications. Then enter other qualifications you may hold.

**Other alternative qualifications**

**⚠** To proceed please insert all qualifications of at least one option. The different options show qualifications that are to be considered equivalent from which you can choose either one.

**Option 1:**

Status	Qualification	Notes	Status of qualification	Actions
✓	Laurea		🔴	<b>Enter</b>

**Option 2:**

Status	Qualification	Notes	Status of qualification	Actions
✓	Laurea Specialistica		🔴	<b>Enter</b>

**Option 3:**

Status	Qualification	Notes	Status of qualification	Actions
✓	Laurea Magistrale		🔴	<b>Enter</b>

**Option 4:**

Status	Qualification	Notes	Status of qualification	Actions
✓	Foreign qualification	<b>Details for admission:</b> <ul style="list-style-type: none"> <li>• B - Bachelor</li> <li>• M - Master</li> <li>• TUSG - Foreign university degree</li> </ul>	🔴	<b>Enter</b>

**Back** **Proceed**

2.10 Enter the details of your foreign degree and click on **Proceed**



UNIVERSITÀ  
DEGLI STUDI DI TRIESTE

Servizi on line

---

HOME

<< ... 1 C 1 D 1 ... >>

**Registered**



NAME SURNAME

> Reserved area

- > Logout
- > Change password

> Home

- Personal Details
- Choice of preferences
- Canali tematici
- Statement of invalidity
- Enrolment
- State Exams
- Competitive Admission Exam
- Assessment test
- Tuition Fees / ISEE
- Payments

### Foreign degree

Here you can insert or modify the details of a foreign university degree.

Details foreign university degree

Qualification Status\*  obtained  not yet obtained

Nation

University

Qualification\*

Programme

Duration in years

Obtained on\*  (dd/MM/year)

Obtained in \*  (eg: 2001)

Grade  (eg: 98/110)

Evaluation

Back
Proceed

Proceed

- Student Regulations
- Other University Regulations
- Admission and Enrolment
- Study Guide
  - Faculties/Departments
  - Study Programmes
- Information for Students
  - Accommodation
  - University Restaurants
  - Services for Students with Special Needs
  - Insurance
  - Financial Support
  - Tuition Fees and Waivers

### Option 4:

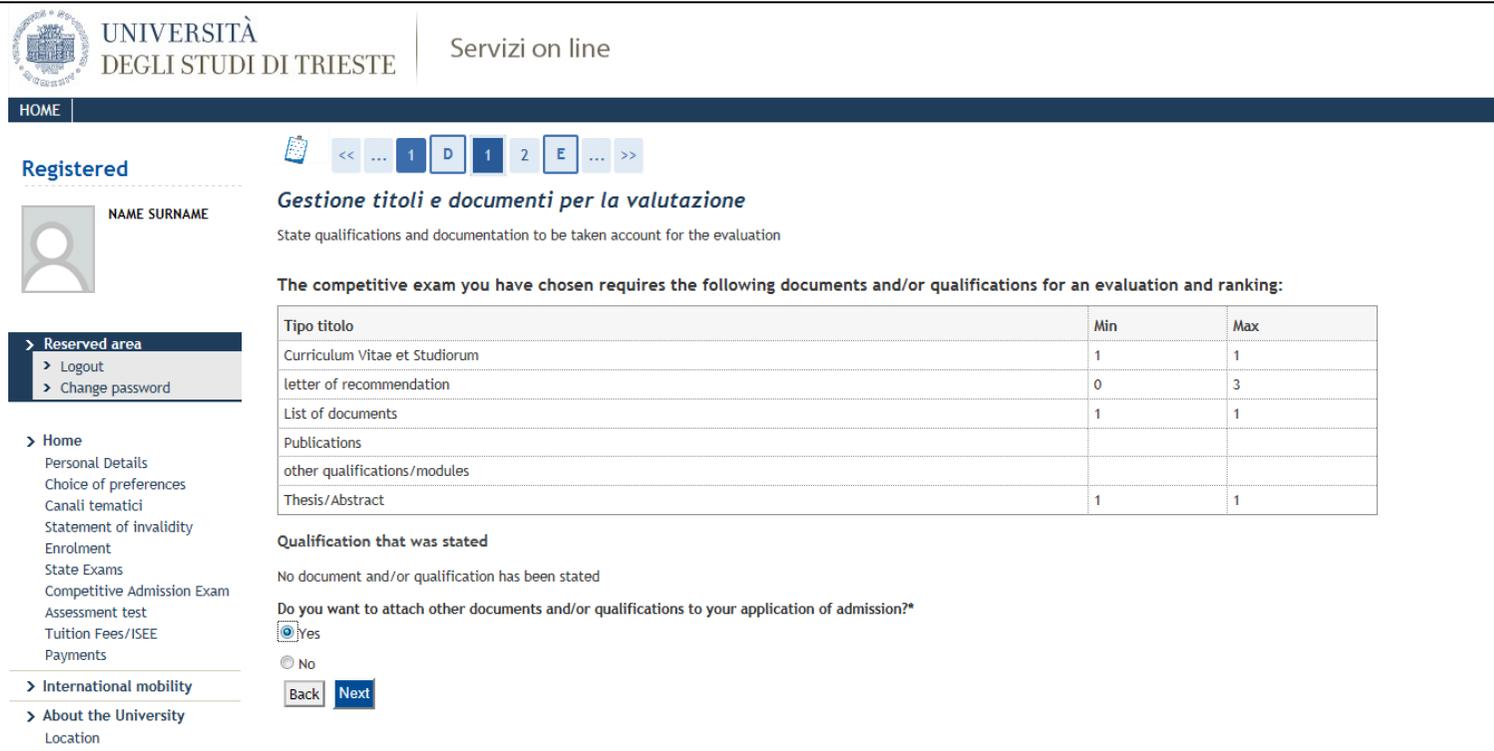
Status	Qualification	Notes	Status of qualification	Actions
	Foreign qualification	<p>Details for admission:</p> <ul style="list-style-type: none"> <li>B - Bachelor</li> <li>M - Master</li> <li>TUSG - Foreign university degree</li> </ul>		

Back
Proceed

Click  and  to attach the documents and qualifications to your application.

The documents which show “min” and “max” numbers are mandatory. In this case publications are not required but can be uploaded.

Click  to proceed



UNIVERSITÀ DEGLI STUDI DI TRIESTE | Servizi on line

HOME

Registered

NAME SURNAME

> Reserved area  
 > Logout  
 > Change password

> Home  
 Personal Details  
 Choice of preferences  
 Canali tematici  
 Statement of invalidity  
 Enrolment  
 State Exams  
 Competitive Admission Exam  
 Assessment test  
 Tuition Fees/ISEE  
 Payments

> International mobility  
 > About the University  
 Location

### Gestione titoli e documenti per la valutazione

State qualifications and documentation to be taken account for the evaluation

The competitive exam you have chosen requires the following documents and/or qualifications for an evaluation and ranking:

Tipo titolo	Min	Max
Curriculum Vitae et Studiorum	1	1
letter of recommendation	0	3
List of documents	1	1
Publications		
other qualifications/modules		
Thesis/Abstract	1	1

Qualification that was stated

No document and/or qualification has been stated

Do you want to attach other documents and/or qualifications to your application of admission?\*

Yes  
 No

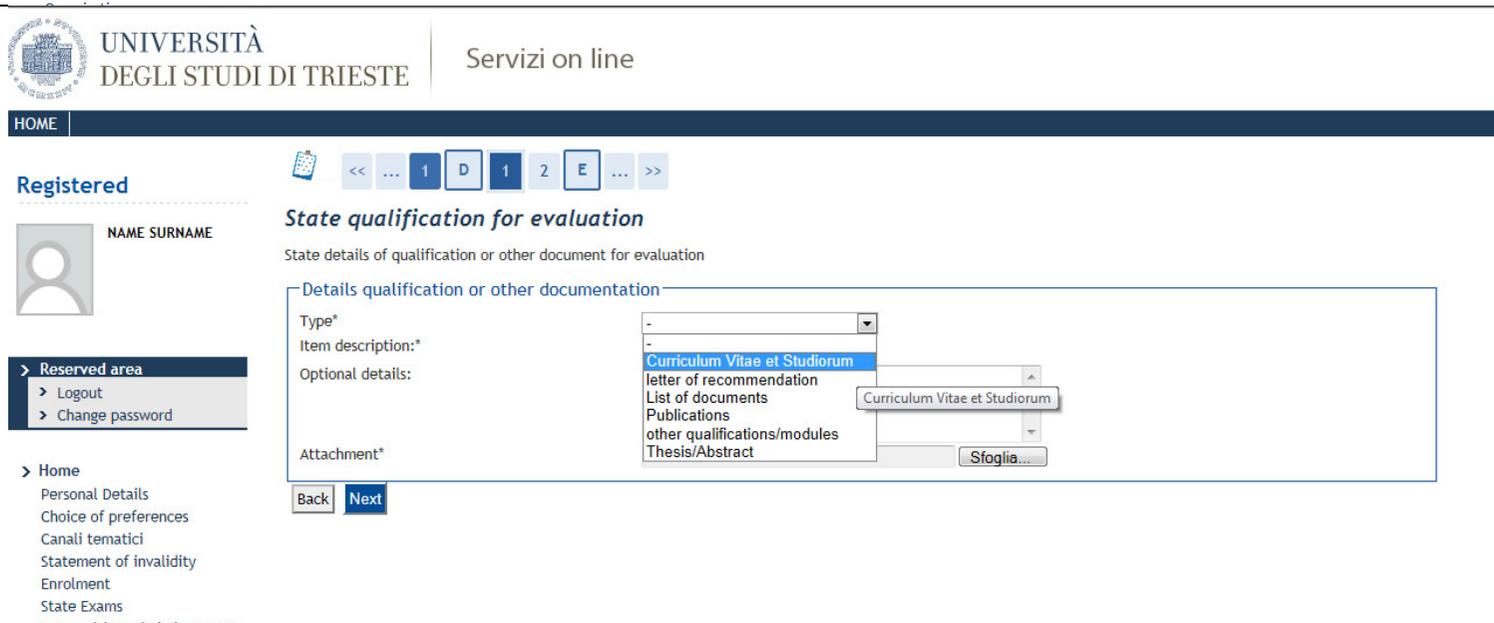
Select the type of document from the drop-down menu and Click on  and proceed.

**PLEASE NOTE:**

*It is possible to upload ONLY .pdf files. No other format will be accepted (doc, xls, dot etc).*

*The file name must not exceed 32 characters and must not include the following " \ / : ? \* < > " .*

*Heavy documents must be uploaded in folders up to 5 MB (RAR or ZIP).*



UNIVERSITÀ DEGLI STUDI DI TRIESTE | Servizi on line

HOME

Registered

NAME SURNAME

> Reserved area  
 > Logout  
 > Change password

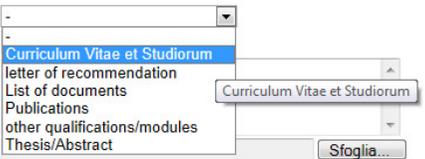
> Home  
 Personal Details  
 Choice of preferences  
 Canali tematici  
 Statement of invalidity  
 Enrolment  
 State Exams  
 Competitive Admission Exam

### State qualification for evaluation

State details of qualification or other document for evaluation

Details qualification or other documentation

Type\*  
 Item description:\*  
 Optional details:  
 Attachment\*



Click on **Next** and proceed

Check the documents uploaded and make changes if necessary. Click on

**Next**

PLEASE NOTE:

By clicking on "Actions" it is possible to delete or change the documents uploaded.

UNIVERSITÀ DEGLI STUDI DI TRIESTE Servizi on line

HOME

Registered

NAME SURNAME

**Reserved area**

- Logout
- Change password

Home

- Personal Details
- Choice of preferences
- Canali tematici
- Statement of invalidity
- Enrolment
- State Exams
- Competitive Admission Exam
- Assessment test
- Tuition Fees/ISEE
- Payments

International mobility

About the University

- Location
- Organisation
- Student Support
- Student Regulations
- Other University Regulations
- Admission and Enrolment

Study Guide

**Gestione titoli e documenti per la valutazione**

State qualifications and documentation to be taken account for the evaluation

The competitive exam you have chosen requires the following documents and/or qualifications for an evaluation and ranking:

Tipo titolo	Min	Max
Curriculum Vitae et Studiorum	1	1
letter of recommendation	0	3
List of documents	1	1
Publications		
other qualifications/modules		
Thesis/Abstract	1	1

Qualification that was stated

Type	Titolo	Actions
Curriculum Vitae et Studiorum	CV	
List of documents	List of Doc	
Thesis/Abstract	Thesis	

Do you want to attach other documents and/or qualifications to your application of admission?\*

Yes

No

Back Next

Check the list of documents uploaded and **Next**

UNIVERSITÀ DEGLI STUDI DI TRIESTE Servizi on line

HOME

Registered

NAME SURNAME

**Reserved area**

- Logout
- Change password

Home

- Personal Details
- Choice of preferences

**Confirm statement of qualifications and other documentation for evaluation**

Check the details you have stated regarding the qualifications and documentation for evaluation you have inserted.

Type	Qualification
Curriculum Vitae et Studiorum	CV
List of documents	List of Doc
Thesis/Abstract	Thesis

Back Next

Click **Complete admission to competitive exam** and proceed on



HOME

Registered



NAME SURNAME

> Reserved area

- > Logout
- > Change password

> Home

- Personal Details
- Choice of preferences
- Canali tematici
- Statement of invalidity
- Enrolment
- State Exams
- Competitive Admission Exam
- Assessment test
- Tuition Fees/ISEE
- Payments

> International mobility



**Confirm choice of competitive exam**

Check whether the choices you have made are correct.

**Competitive exam**

Type of degree	Dottorato di ricerca
Description	CONCORSO DOTTORATO
Note	Scadenza consegna dei t scheda di presentazione lettere di presentazione dottorato.fisica@units.it time) . WARNING: Dates changes in the scheduli candidate but shipped d

**Administrative category and disability aids**

Administrative category	Standard Places
Disability aid requested	No

Back

**Complete admission to competitive exam**

Click on [Print application for admission](#)

and proceed with [Payments](#). If necessary [Modify registration](#). When the procedure is completed

[Print application for admission](#)

Please remember to bring the print out (receipt) with you at the admission exam. You will receive a confirmation email.

## Registered



NAME SURNAME

- Reserved area
  - Logout
  - Change password
- Home
  - Personal Details
  - Choice of preferences
  - Canali tematici
  - Statement of invalidity
  - Enrolment
  - State Exams
  - Competitive Admission Exam
  - Assessment test
  - Tuition Fees/ISEE
  - Payments
- International mobility
- About the University
  - Location
  - Organisation
  - Student Support
  - Student Regulations
  - Other University Regulations
  - Admission and Enrolment
- Study Guide
  - Faculties/Departments
  - Study Programmes
- Information for Students
  - Accommodation
  - University Restaurants
  - Services for Students with Special Needs
  - Insurance
  - Financial Support
  - Tuition Fees and Valuers

## Registration summary for competitive admission exam

The registration for the competitive exam was completed successfully. If a registration fee for the competitive exam is requested, click on 'Payments'.

### Competitive admission exam

Description	CONCORSO DOTTORATO IN "TEST"
Year	2014/2015
Pre-enrolment number	3

### Administrative category and disability aids

Administrative category	Standard Places
Disability aid requested for exam	No

### Valid for

Detail	Deadline for admission	Deadline for pre-enrolment
PHD04 - PHYSICS - Trieste		

### Exams

Description	Typology	Date	Time	Campus	Publication of results	Subjects	Situation	Mark/Evaluation
ASSESSMENT CRITERIA: qualifications					The classification will not be published on the WEB	-	-	-
written examination		22/09/2015	00:00	aula A - Dip. di Fisica - Via Valerio, 2 - TRIESTE	The classification will not be published on the WEB	-	-	-
oral interview		29/09/2015	00:00	st. 131 - 1 piano - Dip. di Fisica - Via Valerio, 2 - TRIESTE	The classification will not be published on the WEB	-	-	-
prova finale	Admission test				The classification will not be published on the WEB	-	-	-

### Titoli di valutazione

Tipologia	Titolo
Curriculum Vitae et Studiorum	CV
List of documents	List of Doc
Thesis/Abstract	Thesis

### Useful links

- ADMISSION ANNOUNCEMENT
- Scheda presentazione del dottorato

[Home competitive exam](#) [Print application for admission](#) [Payments](#) [Modify registration](#)

By clicking on [Payments](#) and on the invoice number it is possible to pay the exam registration fee.



UNIVERSITÀ  
DEGLI STUDI DI TRIESTE

Servizi on line

HOME

## Registered



NAME SURNAME

- Reserved area
  - Logout
  - Change password

- Home
  - Personal Details
  - Choice of preferences

## List of Fees

This page displays the list of fees and the respective amounts.  
PLEASE NOTE: TO PRINT THE PAYMENT SLIP, ENTER THE INVOICE DETAIL (click on THE INVOICE NUMBER) AND PRINT THE PAYMENT SLIP. For the deadline of the first instalment for the 1st year of studies of degree programmes with limited admission please refer to the respective call  
Please read carefully the information sheet on tuition fees ('Manifesto tasse contributi ed esoneri').  
You are advised to check your institutional university email account regularly because the university will send you important information by email.

Invoice	Payment slip code	Year	Description	Expiry date	Amount	Status
1697237	0000000000001697237	14/15	TASSA ESAME DI AMMISSIONE	30/06/2015	€ 46,38	

Candidates have to pay the exam registration fee before the deadline.

It is preferable to pay online by credit card – either VISA or Mastercard (the credit card may bear someone else's name). Please remember to print out the receipt.

Otherwise it is possible to print out the MAV bank form and pay at any branch of any bank in Italy. It is possible to pay by Internet banking, telephone or ATM. It is not possible to pay at the Post Office.

Please check the payment effective date. Candidates who do not pay within the deadline will be excluded.

**PLEASE NOTE:**

- Foreign candidates residing in countries subject to restrictions shall pay the exam registration fee before the entry examination, if the examination is to take place in person, or, in any event, before enrolment.

Candidates from Developing Countries are exempt from the payment of the exam registration fee. If the system erroneously shows the invoice, please email [dottorati@amm.units.it](mailto:dottorati@amm.units.it) and the invoice will be cancelled.

Candidates who apply for more than one course have to pay the exam registration fee and upload the documents required for each application submitted.

The screenshot shows the 'SERVIZI ON LINE' section of the University of Trieste website. The user is logged in as 'Registered'. The main content area displays 'Invoice Details' for invoice number 1697237. The invoice information includes: Expiry date: 30/06/2015, Amount: € 46,38, Type of payment: MAV payment slip, and Numero MAV: 02008724429160021. Below this, 'Additional Information' states: 'data emissione 09/06/2015; taxa di ammissione al concorso CONCORSO DOTTORATO IN "TEST"'. A 'Fees' table is also present, listing two items: 'TASSA ESAME DI AMMISSIONE' (€ 16,00) and 'FEE CONTRIBUTING TO OPERATING EXPENSES FOR PROGRAMME' (€ 30,38). The table has columns for Year, Instalment, Item, and Amount. At the bottom right, there are buttons for 'Online Payment' and 'Print MAV'. A left sidebar contains navigation links such as 'Home', 'Personal Details', 'Choice of preferences', 'Canali tematici', 'Statement of invalidity', 'Enrolment', 'State Exams', 'Competitive Admission Exam', 'Assessment test', 'Tuition Fees/ISEE', 'Payments', 'International mobility', and 'About the University Location'.

UNIVERSITÀ DEGLI STUDI DI TRIESTE | Servizi on line

HOME - List of fees - Invoice Details

Registered

NAME SURNAME

Invoice Details

Invoice 1697237

Expiry date: 30/06/2015  
Amount: € 46,38  
Type of payment: MAV payment slip  
Numero MAV: 02008724429160021

Additional Information

data emissione 09/06/2015; taxa di ammissione al concorso CONCORSO DOTTORATO IN "TEST"

Fees

Year	Instalment	Item	Amount
		TASSA ESAME DI AMMISSIONE	
	2014/2015 RATA UNICA	ELECTRONIC STAMP DUTY	€ 16,00
		FEE CONTRIBUTING TO OPERATING EXPENSES FOR PROGRAMME	€ 30,38

Online Payment  
Print MAV

Home  
Personal Details  
Choice of preferences  
Canali tematici  
Statement of invalidity  
Enrolment  
State Exams  
Competitive Admission Exam  
Assessment test  
Tuition Fees/ISEE  
Payments  
International mobility  
About the University  
Location

Do not use the “Back” arrow of the browser, otherwise the payment session will be interrupted.

The screenshot shows the UniCredit payment interface. At the top, there are logos for UniCredit and PagOnline Business. Below the logos, there are several flags representing different countries: Italy, United Kingdom, Germany, France, and Spain. The text reads: "Esercente di test company asked our bank to handle your order payment". Below this, it says "This bank site is protected by 128 bit SSL certificate". On the right side, there are logos for VERIFIED by VISA, MasterCard SecureCode, and JCB U/Secure. At the bottom, there are two buttons: "cancel" and "next >>". A red horizontal line is visible above the buttons. At the very bottom, there is a link for "Informativa cookies".

The screenshot shows the UniCredit payment interface with order information and credit card data. At the top, there are logos for UniCredit and PagOnline Business. Below the logos, there is a section for "Order information" with the following details: Order number: 3450846, Order amount: 46,38, Currency: EURO, and In favour of: Esercente di test. Below this, there is a section for "Credit card data" with the following details: Credit card holder (text input), Card type (dropdown menu), Card number (text input), and expiration date mm/yyyy (two dropdown menus). Below the credit card data, there is a text input field for an email address with the placeholder "name.surname@domain". At the bottom, there are two buttons: "cancel" and "next >>". A red horizontal line is visible above the buttons. At the very bottom, there is a link for "Informativa cookies".

If the print-out of the registration receipt shows some mistakes please follow the instructions below:

For mistakes addresses or domiciles: Login and select “Personal details” on the left frame.

If the degree is incorrect, please handwrite the correct qualification and the date it was awarded on the print out of the receipt, scan the receipt and email it to [dottorati@amm.units.it](mailto:dottorati@amm.units.it).